

	QUALITY FORMS	Doc. Ref. No.	DA-RFOIII-RSL-QF-002
	SAMPLE RECEIVING FORM - FERTILIZER	Effective Date	April 08, 2024
		Revision No.	00
		Page No.	Page 1 of 1

Name of Customer/Company:	Age:
Customer/Company Address:	Date submitted:
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Email/Contact no:

Please Check the box of parameter/s to analyze.

Fertilizer Classification: <input type="checkbox"/> Solid <input type="checkbox"/> Liquid
Mode of Release of Test Result: <input type="checkbox"/> Pick-up <input type="checkbox"/> Email
If via email: _____

For questions and follow-up regarding the analysis, please contact RSL at **(045)961-4150** or email us at ild.rsl@rfo3.da.gov.ph, or send us a message on our Facebook page 'Regional Soils Laboratory 3' from 8 AM to 5 PM, Monday to Friday. Please present this form along with your official receipt when claiming the results.

Chemical Determination	Test Method	Cost
<input type="checkbox"/> pH	Potentiometric	100
<input type="checkbox"/> Total Nitrogen (N), %	Kjeldahl/Dumas	300
<input type="checkbox"/> Total Phosphorus (P ₂ O ₅), %	Vanadomolybdophosphoric Acid	300
<input type="checkbox"/> Total Potassium (K ₂ O), %	Flame Atomic Emission Spectroscopy	250
<input type="checkbox"/> Organic Carbon/Organic Matter, %	Walkley and Black Titrimetric	250
<input type="checkbox"/> Sulfur (S), %	Gravimetric	300
<input type="checkbox"/> Total Calcium (CaO), %	Flame Atomic Absorption Spectroscopy	250
<input type="checkbox"/> Total Magnesium (MgO), %		250
<input type="checkbox"/> Sodium (Na), ppm	Flame Atomic Emission Spectroscopy	250
<input type="checkbox"/> Moisture Content, %	Gravimetric	100

Chemical Determination	Test Method	Cost
<input type="checkbox"/> Copper (Cu), ppm	Flame Atomic Absorption Spectroscopy	160
<input type="checkbox"/> Iron (Fe), ppm		160
<input type="checkbox"/> Manganese (Mn), ppm		160
<input type="checkbox"/> Zinc (Zn), ppm		160
<input type="checkbox"/> Arsenic (As), ppm	Microwave Digestion – Inductively Coupled Plasma Optical Emission Spectroscopy	500
<input type="checkbox"/> Cadmium (Cd), ppm		500
<input type="checkbox"/> Chromium (Cr), ppm		500
<input type="checkbox"/> Mercury (Hg), ppm		500
<input type="checkbox"/> Nickel (Ni), ppm		500
<input type="checkbox"/> Lead (Pb), ppm	500	

Laboratory Code	Field ID / Sample Description	Remarks/Parameters	Cost (sample X parameter X cost)

Total Amount Due: _____
Remarks: _____

Agreed date of release of results:	Request Number: 2024-RN-
Date Received:	Received by:

Laboratory Analysis Terms and Conditions

- The laboratory report shall not be reproduced except in full, without the written approval and authorization of Regional Soils Laboratory (RSL).
 - Laboratory Reports retention is active for one (1) year and archived for four (4) years.
 - Customer agrees not to use report or data in a manner that may destroy the reputation or service of RSL.
 - RSL is not responsible for samples that are not accepted because of improper collection, preservation, handling and storage of samples.
 - Customer has the responsibility to label and provide adequate amount of samples, sufficient information and documents.
 - The laboratory shall be responsible, through legally enforceable commitments, for management of all information obtained or created during the performance of laboratory activities. The laboratory shall inform the customer in advance, of the information it intends to place in public domain. Except for that the customer makes publicly available, or when agreed between the laboratory and the customer (e.g. for the purpose of responding to complaints), all other information is considered proprietary information and shall be regarded as confidential.
 - When the laboratory is required by law or authorized by contractual arrangements to release confidential information, the customer or individual concerned shall, unless prohibited by law, be notified of the information provided.
 - Customer may pay at least 50% of the standard fees for the services upon submission of samples.
 - RSL may withhold the release of the report if the customer fails to pay the fees.
 - Customer will be notified for any deviation from the contract of at least three (3) times. If the customer failed to reply, it is assumed that the customer conforms with the deviation made.
 - The laboratory is not liable for any damages or delays to the sample/s if submitted thru a courier.
 - Sample retention is 2 months from the date received.
- This is to certify that we have reviewed the form, confirmed its accuracy and accepted the terms and conditions, test method, cost and agreed date of release of result.**

Name and Signature of Customer/Customer Representative

Name and Signature of RSL Representative