

	QUALITY FORMS	Doc. Ref. No.	DA-RFOIII- RSL-QF-003
	SAMPLE RECEIVING FORM - WATER	Effective Date	April 08, 2024
		Revision No.	00
		Page No.	Page 1 of 1

Name of Customer/Company:	Age:
Customer/Company Address:	Date submitted:
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Email/Contact no:

Please Check the box of parameter/s to analyze.

Chemical Determination	Test Method	Cost (P)
Irrigation Suitability		
<input type="checkbox"/> pH	Potentiometric	100
<input type="checkbox"/> Electrical Conductivity, mS/cm	Potentiometric	160
<input type="checkbox"/> Dissolved Potassium (K), ppm	Flame Atomic Emission Spectroscopy	160
<input type="checkbox"/> Dissolved Sodium (Na), ppm		160
<input type="checkbox"/> Dissolved Calcium (Ca), ppm	Flame Atomic Absorption Spectroscopy	160
<input type="checkbox"/> Dissolved Magnesium (Mg), ppm	Titrimetric	160
<input type="checkbox"/> Carbonate (CO ₃), ppm	Titrimetric	160
<input type="checkbox"/> Bicarbonate (HCO ₃), ppm	Mohr Method	160
<input type="checkbox"/> Chloride (Cl), ppm	Turbidimetric	160
<input type="checkbox"/> Sulfate (SO ₄), ppm		

Chemical Determination	Test Method	Cost (P)
Other Parameters		
<input type="checkbox"/> Nitrogen (Ammonia+Nitrate), ppm	Devarda Alloy – Steam Distillation	160
<input type="checkbox"/> Nitrate Nitrogen (NO ₃ -N), ppm	UV-Vis Screening	300
	Nitro-Brucine	300
<input type="checkbox"/> Dissolved Phosphorus (P), ppm	Vanadomolybdo phosphoric acid	160
<input type="checkbox"/> Dissolved Copper (Cu), ppm	Flame Atomic Absorption Spectroscopy	160
<input type="checkbox"/> Dissolved Iron (Fe), ppm		160
<input type="checkbox"/> Dissolved Manganese (Mn), ppm		160
<input type="checkbox"/> Dissolved Zinc (Zn), ppm		160

Heavy Metal Analysis					
<input type="checkbox"/> Cadmium (Cd), ppm	Microwave Digestion – Inductively Coupled Plasma Optical Emission Spectroscopy	500	<input type="checkbox"/> Mercury (Hg), ppm	Microwave Digestion – Inductively Coupled Plasma Optical Emission Spectroscopy	500
<input type="checkbox"/> Chromium (Cr), ppm		500			
<input type="checkbox"/> Lead (Pb), ppm		500			
<input type="checkbox"/> Nickel (Ni), ppm		500			
<input type="checkbox"/> Arsenic (As), ppm					

Mode of Release of Test Result: Pick-up Email
 If via email: _____

For questions and follow-up regarding the analysis, please contact RSL at (045)961-4150 or email us at ild.rsl@rfo3.da.gov.ph, or send us a message on our Facebook page 'Regional Soils Laboratory 3' from 8 AM to 5 PM, Monday to Friday.

Laboratory Code	Field ID / Sample Description	Remarks/Parameters	Cost (sample X parameter X cost)

Total Amount Due: _____

Remarks: _____

Agreed date of release of results:	Request Number: 2024-RN-
Date Received:	Received by:
Remarks	<input type="checkbox"/> Research <input type="checkbox"/> Regular

Laboratory Analysis Terms and Conditions

- The laboratory report shall not be reproduced except in full, without the written approval and authorization of Regional Soils Laboratory (RSL).
- Laboratory Reports retention is active for one (1) year and archived for four (4) years.
- Customer agrees not to use report or data in a manner that may destroy the reputation or service of RSL.
- RSL is not responsible for samples that are not accepted because of improper collection, preservation, handling and storage of samples.
- Customer has the responsibility to label and provide adequate amount of samples, sufficient information and documents.
- The laboratory shall be responsible, through legally enforceable commitments, for management of all information obtained or created during the performance of laboratory activities. The laboratory shall inform the customer in advance, of the information it intends to place in public domain. Except for that the customer makes publicly available, or when agreed between the laboratory and the customer (e.g. for the purpose of responding to complaints), all other information is considered proprietary information and shall be regarded as confidential.
- When the laboratory is required by law or authorized by contractual arrangements to release confidential information, the customer or individual concerned shall, unless prohibited by law, be notified of the information provided.
- Customer may pay at least 50% of the standard fees for the services upon submission of samples.
- RSL may withhold the release of the report if the customer fails to pay the fees.
- Customer will be notified for any deviation from the contract of at least three (3) times. If the customer failed to reply, it is assumed that the customer conforms with the deviation made.
- Sample retention is 1 month from the date received.

This is to certify that we have reviewed the form, confirmed its accuracy and accepted the terms and conditions, test method, cost and agreed date of release of result.

Name and Signature of Customer/Customer Representative

Name and Signature of RSL Representative