



Bureau of Plant Industry
Plant Product Safety Services Division
PhilGAP APPLICATION FORM

Document No.: BPI-QMS-PPSSD-F1

Effectivity Date: August 10, 2021

Revision No.: 0

Page 1 of 1

Complete all information below. Indicate N/A if not applicable.

1. TYPE OF APPLICATION		<input type="checkbox"/> New <input type="checkbox"/> Renewal, PhilGAP certificate number: BPI- ___ - ___		
2. FARM NAME <i>Farm name will appear on the PhilGAP Certificate.</i>				
3. APPLICANT'S NAME <i>Name of owner or authorized representative of the farm or company.</i>				
4. CONTACT INFORMATION		Mobile no.:	Email Add.:	
5. FARM SIZE AND ADDRESS <i>(use additional sheet if necessary)</i>				
<i>Hectarage</i>		<i>Street</i>	<i>Barangay</i>	<i>City/Municipality</i>
<i>Province</i>				
Farm 1:				
Farm 2:				
Farm 3:				
6. CROPS APPLIED FOR PhilGAP CERTIFICATION				
<i>*Approximate quantity harvested per year must be expressed in amount of produced per unit of the area planted (use additional sheet if necessary).</i>				
CROP	VARIETY	HECTARAGE	HARVEST*	PURPOSE <i>(e.g. for food, for feed)</i>
1.				
2.				
3.				
4.				
5.				
Required Documents <i>(incomplete application will not be accepted)</i>		Additional Documents for Group Application		
<input type="checkbox"/> Farm or organizational profile; <input type="checkbox"/> Farm map; <input type="checkbox"/> Farm Layout <input type="checkbox"/> Field operation procedures <input type="checkbox"/> Production and Harvesting Records <i>(Annex A)</i> <input type="checkbox"/> List of farm inputs <i>(Annex B)</i> <input type="checkbox"/> Certificate of Nutrient Soil Analysis <input type="checkbox"/> Certificate of training on GAP conducted by ATI, BPI, LGU, DA RFO, SUCs or by ATI accredited service providers. <input type="checkbox"/> Certificate of Registration and other related permits, e.g. RSBSA, SEC, DTI, CDA (as applicable)		<input type="checkbox"/> Quality Management System/Internal Control System or equivalent <input type="checkbox"/> Procedure for accreditation of farmers/growers <input type="checkbox"/> Manual of Procedure for outgrowership scheme which will show that the group have 100% control of all registered or accredited growers (e.g. internal policies on accreditation of farmer/grower, sanctions, etc.)		

The farm management is committed to good farming practices and to the safety of its produce for supply to consumers, and in maintaining a high standard of quality in its production. All measures were taken to fully implement the farm in Philippine Good Agricultural Practices (PhilGAP) program. I hereby support to adopting and implementing the PhilGAP standards.

I hereby consent to all the requirements as needed by the inspection body. All information shall remain confidential at all times, unless prohibited by law. The information above and those that are seen in the succeeding attachments are hereby certified true and correct.

Signature above printed name _____
 Date

All information provided will be managed in accordance with the Data Privacy Act of 2012.



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Plant Product Safety Services Division
Annex A. Production and Harvesting Records

Document No.: BPI-QMS-PPSSD-F1A

Effectivity Date: August 10, 2021

Revision No.: 0

Page 1 of 1

Use additional sheets if necessary

CROPS	CROP CYCLE (month or days)	DATE PLANTED	TARGET DATE OF HARVEST	HECTARAGE	ESTIMATED HARVEST (tons or kg)	LOCATION
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						



Bureau of Plant Industry

Document No.: BPI-QMS-PPSSD-F1B

Plant Product Safety Services Division

Effectivity Date: August 10, 2021

Annex B. List of Farm Inputs

Revision No.: 0

Page 2 of 2

D. SANITIZERS FOR EQUIPMENT AND PACKING HOUSE USE

SANITIZER (e.g. bleach, soap, aerosol, etc.)	ACTIVE INGREDIENT	BRAND NAME	INTENDED USE	FREQUENCY OF USE	EXPIRY DATE

Use additional sheets if necessary

FIELD LAY-OUT

A. PRODUCTION AREA

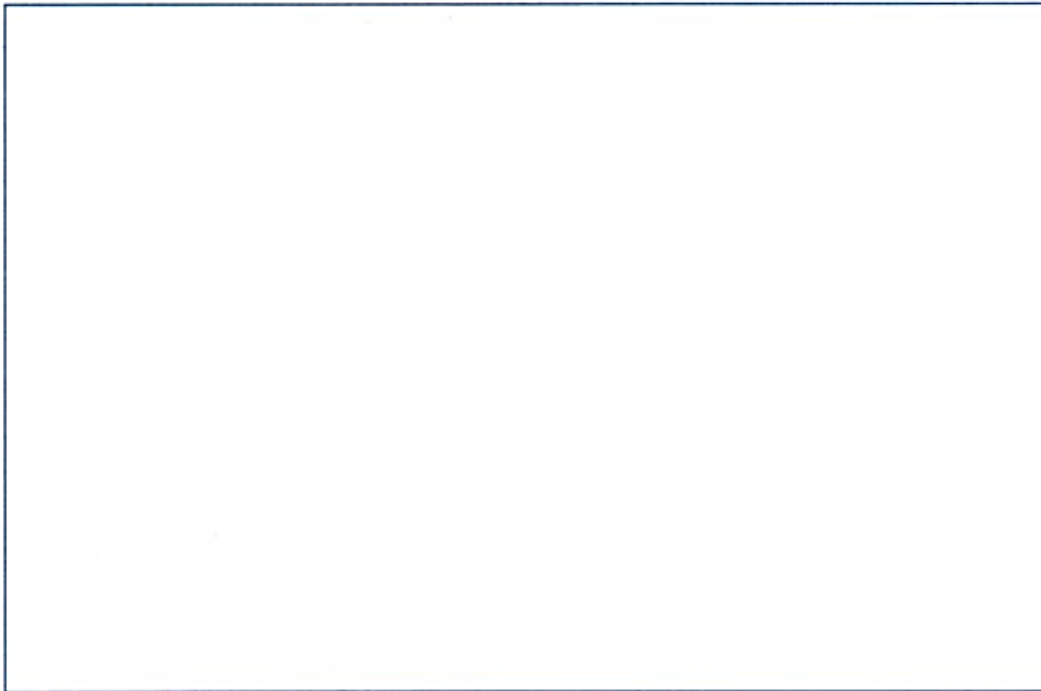
B. STORAGE FACILITIES B.1 STORAGE FOR PRODUCED B.2 FERTILIZER, B.3 EQUIPMENT, B.4 PPE, B.5 PESTICIDE, B.5.1 DISPOSSAL PIT

C. SEGREGATION AREA (WASTE MANAGEMENT)

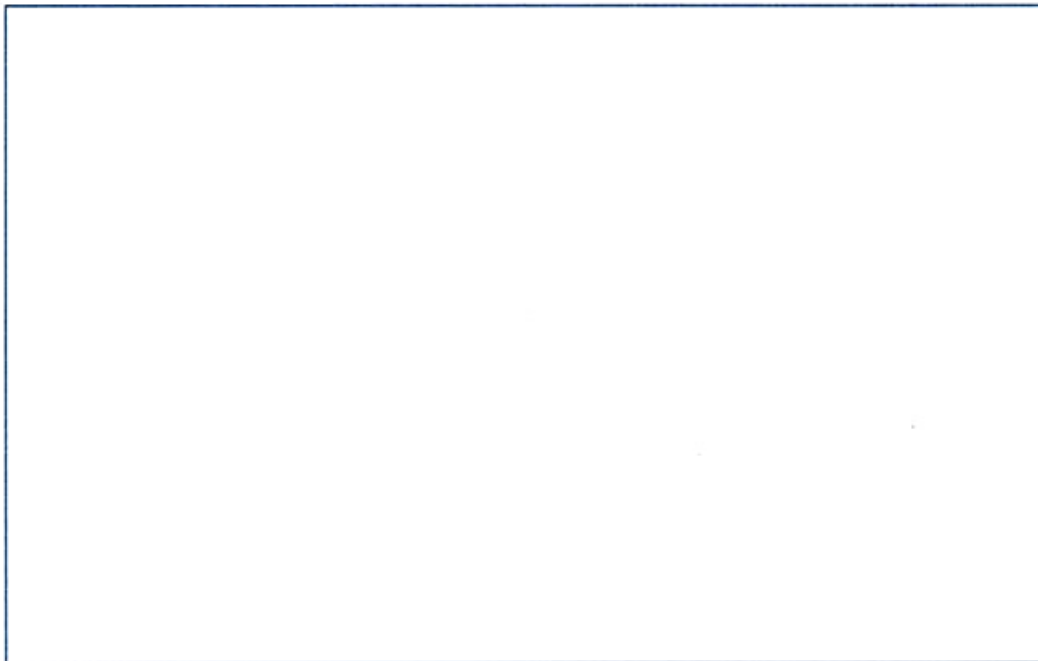
D. WASHING AREA (WASHING AREA)

E. SORTING AREA (if needed)

F. PACKAGING AREA (IF NEEDED)



FARM MAP (LOCATION/ VICINITY MAP)



FARM PROFILE

FARM ADDRESS

CROPS:

FARM SIZE:

CONTACT NO.:

FARM WORKER:

FIELD OPERATION PROCEDURE

CROPS _____

AREA _____

1. Land Preparation

- a. Date _____
- b. Area _____
- c. Machine _____
- d. Animals _____
- e. Others _____

2. Seed sowing

- a. Date _____
- b. Area _____
- c. No. of bags _____

3. Transplanting

- a. Date _____
- b. Area _____
- c. Machine _____
- d. Manual _____
- e. No. of Mandays _____

4. Fertilizer application

- a. Date _____
- b. Frequency of application _____
- c. Inorganic
 1. Type _____
 2. Brand _____
 3. Supplier _____
- d. Organic
 1. Type _____
 2. Brand _____
 3. Supplier _____

5. Pest Management

- a. Chemical _____ b. Botanical _____
 1. Area _____
 2. Types _____
 3. Brand _____
 4. Active Ingredients _____
 5. Supplier _____
 6. Frequency of application _____
 7. Manufacturing Date _____

6. Weed Management

- a. Area _____
- b. Chemical _____
- c. Mechanical _____
- d. Manual _____
- e. Others _____
- f. Frequency of application _____

7. Water Management/Irrigation

- a. Rainfed _____
- b. STW _____
- c. Others _____
- d. Frequency of application _____

8. Harvesting

- a. Machine _____
- b. Manual _____
- c. No. of Bags _____

9. Storage

- Cold Storage Regular Storage
- a. No. of Bags _____

10. Transport

- a. Machine _____
- b. Animals _____

11. Marketing

- Foreign _____ Local _____
- a. No. of Bags _____

